


उ०प्र० कोआपरेटिव बैंक लि०, मुख्यालय, 2 महात्मा गाँधी मार्ग,  
हजरतगंज लखनऊ-226001

मूल्यांकनकर्ताओं/चार्टर्ड इन्जीनियर/वैल्यूअर का पैनल बनाये जाने के सम्बन्ध में  
महत्वपूर्ण सूचना

उ०प्र० कोआपरेटिव बैंक द्वारा वितरित ऋणों के अन्तर्गत सम्पत्तियों/अवमुक्त ऋण तथा कम्पनी के मार्जिन से कराये गये कार्यों आदि के मूल्यांकन हेतु रजिस्टर्ड मूल्यांकनकर्ताओं/चार्टर्ड इन्जीनियर/वैल्यूअर का पैनल बनाये जाने हेतु प्रस्ताव/आवेदन पत्र दिनांक 05.01.2024 तक सायं 5.30 बजे तक आमंत्रित किये जाते हैं। उक्त तिथि के उपरान्त प्राप्त प्रस्तावों पर विचार नहीं किया जायेगा। विस्तृत विवरण एवं आवेदन पत्र का प्रारूप बैंक की वेबसाइट **WWW.UPCBL.IN** पर उपलब्ध है।

1. पैनल हेतु मूल्यांकनकर्ताओं/चार्टर्ड इन्जीनियर/वैल्यूअर का IBBI (Insolvency and Bankruptcy Board of India) में रजिस्टर्ड होना अनिवार्य है।
2. एथनॉल प्लांट, शुगर प्लांट एवं प्रोजेक्ट प्लांट के मूल्यांकन में अनुभववाली फर्मों/मूल्यांकनकर्ताओं/चार्टर्ड इन्जीनियर/वैल्यूअर का वरीयता दी जायेगी।
3. इच्छुक फर्म/मूल्यांकनकर्ता/चार्टर्ड इन्जीनियर/वैल्यूअर के आवेदन पत्र निर्धारित प्रारूप पर महाप्रबन्धक(एनएडी), उ०प्र० कोआपरेटिव बैंक लि०, 8वाँ तल, मुख्यालय, 2 महात्मा गाँधी मार्ग, लखनऊ-226001 के पते पर दिनांक 05.01.2024 तक सायं 5.30 बजे तक प्राप्त किये जायेंगे उक्त तिथि के उपरान्त प्राप्त प्रस्तावों पर विचार नहीं किया जायेगा।
4. आधे-अधूरे आवेदन पत्रों पर विचार नहीं किया जायेगा।

  
महाप्रबन्धक(एनएडी)  
उ०प्र०कोआपरेटिव बैंक लि०,  
मुख्यालय, लखनऊ।

## FORMAT- A

### Application for empanelment of valuers with Banks

To

.....  
.....  
.....  
Date: .....

Dear Madam/ Sir,

I am a valuer of immoveable properties (land and buildings/ plant and machinery/current asset) and desire to apply to your organization for empanelment. My particulars are given below:

Name:.....

Sex:.....Date of Birth:.....Age:.....

Address:.....  
.....  
.....

Tel

No:.....Mobile:.....

E-Mail:.....Fax:.....

#### Educational/Professional Qualifications:

S.No.	University/Institute / Examining Body	Qualification	Date of Award

Number of years of experience in the field of valuation:.....  
(Attach evidence in the form of reference letters/copies of valuation reports/any other evidence)

Name and address of previous employer (if applicable):

.....  
.....  
.....

Details of previous empanelment, if any, with dates/duration.

.....  
.....  
.....

Membership of Professional Valuer Association (name and membership number):

.....  
.....  
.....

Registration with CBDT under Wealth Tax Act (Regn. No. and date):

.....  
.....

Permanent Account Number ( PAN ) of Income Tax Department:.....

References:

1).....  
2).....  
3).....

■ If the firm is partnership concern – Name of the Partners and a Brief profile with their Qualification & experience

■ Registration number as allotted by ICAI/ other professional bodies

■ Service Tax Registration Number

■ Details of major assignment handled so far (Furnish Nature of Assignment, Nature of Assets, & Amount)

■ Whether any allied firms / partners are already empanelled for any other type of audits for the Bank / FI. If so, furnish details

■ Whether Applicant was delisted from any Bank's Panel on any earlier occasion. If so furnish details.

The above information about me is true to the best of my knowledge and if found incorrect, I will be fully responsible for the consequences.

*Enclosed:* Attested photocopies of all certificates/documents of proof

Signature:.....

Name:.....

**FORMAT-B**

**Format of undertaking to be submitted by the valuers for empanelment**

**UNDERTAKING**

I .....son / daughter of  
..... do hereby solemnly affirm and state that

- I am a citizen of India
- I have not been removed/dismissed from service/employment earlier
- I have not been convicted of any offence and sentenced to a term of imprisonment
- I have not been found guilty of misconduct in professional capacity
- I am not an undischarged insolvent
- I have not been convicted of an offence connected with any proceeding under the Income Tax Act 1961, Wealth Tax Act 1957 or Gift Tax Act 1958 and
- My PAN Card number/Service Tax number as applicable is .....
- I undertake to keep you informed of any events or happenings which would make me ineligible for empanelment as a valuer
- I have not concealed or suppressed any material information, facts and records and I have made a complete and full disclosure

Dated: .....

Signature.....  
Name.....  
Address.....  
.....

List of documents to be obtained

Sl. No.	Name of documents
1	Copy of Certificate of Registration with IBBI (if applicable)
2	Copy of Certificate of Registration under Sec 34AB of Wealth Tax Act, 1957 (if applicable)
3	Copy of proof of membership with a registered valuers organization. (if applicable)
4	Copy of membership with Professional bodies
5	Reference Letter(s) as prescribed in Annexure
6	KYC documents for Individual/ Firm/ Partnership Firm/ Company and its proprietor/ partners/directors.
7	Copies of documents in support of educational qualifications, professional qualifications and valuation qualifications of Individual/ proprietor/ partners/directors.
8	Copies of documents demonstrating practice or work experience for relevant period, if applicable
9	Copies of certificate of employment by the relevant employer(s), specifying the period of such employment, if applicable.
10	Financial statements/ Income Tax Returns for the last three years.
11	Passport-size photograph(s) of Individual/ proprietor/ partners/directors.

The above list is illustrative and not exhaustive. The Bank may call for such other evidence as may be considered necessary for verifying the eligibility or competence of the Valuer.



(Annexure-)

**Certificate of Membership**

This is to certify that Mr./Ms..... Proprietor/  
Partner/ Director of M/s..... Registered Office  
at..... is registered valuer  
member with this Association. His/ her Membership No. is .....

2. It is also certified that he/ She holds a good standing/reputation in the Association and  
there are no complaints, disciplinary actions pending or in progress against the above valuer  
member.

Authorised Signatory

Date:

Place:

\*Certificate to be issued on a letter head

(Annexure-

(To be issued on a letter Head)

**To Whomsoever It May Concern**

This reference letter is issued to certify that Mr./Ms..... is an Individual / Proprietor / Partner / Director of M/s ..... valuer/ Proprietorship Firm / Partnership Firm / Company, its registered office at ..... is empanelled/ was empanelled with this office as a valuer for a period from ..... to ..... for conducting the valuation in the following Asset Class(es): (please choose applicable field by ticking it)

1. Land & Building
2. Plant & Machinery
3. Securities or Financial Assets/ Stocks and Trade
4. Agriculture Land

2. The above valuer entity had approximately conducted following number of valuations with us during the period of empanelment:

Period of valuation conducted	Approximate nos. of Valuation conducted		Approximate amount of valuation		
	Overall nos. of valuations (A)	Nos. of Non-retail valuations Out of (A)	Overall amount of valuation	Amount of individual Non-retail valuation	
				Nos. of valuation with Market Value Above Rs.100 crore	Nos. of valuation with Market Value of Rs.50 lacs to below Rs.100 crore
From the date of empanelment or since last 24 months whichever is earlier					
Since last 12 months					

\*Non-retail = Corporate Loans

3. The valuation entity is capable, honest and professional and has completed its assignments successfully and satisfactorily during the period of empanelment.

Authorised Signatory

Date

Place