

## NOTICE INVITING TENDER

**SUB: Development, training and maintenance of Software package for Common Accounting System (CAS) and Management Information System (MIS) for 4486 Primary Agricultural Cooperative Societies (PACS) in the state of Uttar Pradesh**

1. The Uttar Pradesh Cooperative Bank Ltd. (UPCB), Lucknow on behalf of State Level implementation and Monitoring Committee (SLIC) constituted by Government of Uttar Pradesh for implementation & Monitoring of Vaidyanathan Committee Recommendations under revival package for Short Term Cooperative Credit Structure (STCCS) in the Uttar Pradesh is intending to execute subject works. **SEALED TENDER** For Development, Training and Maintenance of the Software Package for Common Accounting System (CAS) and Management Information System (MIS) for 4486 Primary Agricultural Cooperative Societies (PACS) in the state of Uttar Pradesh are invited for this work. You are requested to submit your offer for technical and financial bids in two sealed envelopes separately for the aforesaid work as per details specified in the tender document.

Tender document will be available from the office of the Managing Director, Uttar Pradesh Uttar Pradesh Cooperative Bank Ltd., 2- Mahatma Gandhi Marg, Lucknow-226001 from 10-07-2009 to 10-08-2009. Application for tender document shall be accompanied by Rs.1000.00/-(Rupees One Thousand only) toward the cost of tender in the form of demand draft payable to Uttar Pradesh Cooperative Bank Limited payable at Lucknow. The tender document will be issued by hand on payment of the aforesaid sum, which will not be refunded under any circumstances.

Tender document can also be downloaded from the web site of Uttar Pradesh Cooperative Bank Limited ([www.upcbl.in](http://www.upcbl.in)). In case of downloaded tender document, the tenderer/bidder should submit the tender document along with DD of Rs. 1000.00/- drawn in favour of "Uttar Pradesh Cooperative Bank Limited" payable at Lucknow. The tender is liable to be rejected if not accompanied with this amount.

Each tender will be issued with the tender document containing documents detailed below:

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## 2. Minimum requirement of the software development vendor

The vendor desirous of quoting for the work should satisfy the following minimum requirements:

- i. The vendor should be in the software development work in India for at least 3 years, as on March 31, 2009.
  - ii. The technical manpower available with the vendor for software development and support should be at least 40 who are in services of the vendor for a minimum of 2 years.
  - iii. The vendor should have developed and implemented software package for financial accounting preferably for one or more financial institutions/banks.
  - iv. The vendor should possess necessary expertise in software development in regional language.
  - v. The vendor should have annual turnover of at least Rs.7 Crore from software business for the last three years and should be in profit during this period.
  - vi. The software development and testing should be done by the vendor at its own premises. Vendor, therefore, should have the necessary hardware and software available at their locations for carrying out the job. The final testing of the software package with sample Primary Agriculture Credit Societies (PACS's) test data also has to done at PACS/DCB/Uttar Pradesh Cooperative Bank Ltd. locations in association with SLIC/ Uttar Pradesh Cooperative Bank Ltd. by using the vendor's hardware, if necessary.
3. Sealed offer in the prescribed tender form in two separate envelopes should be submitted to Shri L.M.Chaubey, Managing Director Uttar Pradesh Cooperative Bank Ltd. at Uttar Pradesh Cooperative Bank Ltd.,2-M.G.

Marg,Lucknow-226001 should be super scribed "Offer for Development, Training and Maintenance of the Software Package for Common Accounting System (CAS) and Management Information System (MIS) for PACS."

**Envelope No. 1 containing:**

- a) Earnest Money Deposit DD for Rs 1,00,000/- (Rupees one lakh only) in favour of "Uttar Pradesh Cooperative Bank Limited, Lucknow".
- b) Technical Bids for Development, Training and Maintenance of the Software Package for Common Accounting System (CAS) and Management Information System (MIS) for PACS.

**Envelope No.2 containing:**

Financial Bids for Development, Training and Maintenance of the Software Package of Software for Common Accounting System (CAS) and Management Information System (MIS) for PACS

Envelope No.2 shall not include any condition whatsoever. In case any conditions are included in Envelope No.2, the same shall not be taken in to consideration. The tender in such case is liable to be rejected.

- 4 Envelope No.1 will be opened at 03.30 pm on 10-08-2009 in the presence of bidders/their authorized representative who choose to be present.
- 5 After opening of the Envelope No.1 and assessing the conditions, the SLIC or the committee or officer authorized by SLIC will, if they so decide, inform all the tenderer/bidders regarding any modification in the tender conditions. Bidders who agree to the changed condition along with the original in TOTALITY will be allowed to make modification if they so wish, in their tender prices by means of a letter to be submitted in sealed cover along with their price bid. The tender will be rejected if any bidder proposes any deviation from the above accepted conditions.
- 6 The envelope No. 2 shall be opened only in respect of those bidder who after discussion bring their tenders in line with the requirement of tender document and if the tenders are acceptable to the SLIC. The decision of the SLIC in this regard shall be binding on the bidders and not open to question or appeals. The date and timing of opening the Envelope No. 2 shall be intimated after opening of envelope No. 1.
- 7 Tender received late on account of any reason whatsoever as also telegraphic and Faxed Tenders shall not be entertained.
- 8 The Earnest Money Deposit of Rs 1,00,000/- (Rupees one lakh only) by Demand Draft of any Scheduled Bank in favour of "Uttar Pradesh Cooperative Bank Limited" payable at Lucknow should be submitted along with the tender.
- 9 Completion period of work mentioned in this tender shall be 03 (three) months which shall be reckoned from the date of receipt of work order.

10 **Liquidated damage:**

In case of extension in the delivery period / completion with liquidated damages the recovery shall be made on the basis of following percentages of value of stores / work completion, which the bidder has failed to supply / complete the work :-

Sr	Condition	LD %
A	Delay up to one fourth period of the prescribed delivery period/Completion of work	2.5%
B	Delay exceeding one fourth but not exceeding half of the prescribed period / completion of work	5%
C	Delay exceeding one half but not exceeding three fourth of the prescribed period / completion of work	7.5%
D	Delay exceeding three fourth of the prescribed period / completion of work	10%

- Fraction of a day in reckoning period in supplies shall be eliminated if it is less than half a day.
- The maximum amount of liquidated damages shall be 10 %.
- If the developer firm requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- Delivery period may be extended with or without liquidated damages if the delay in the supply of documents and software components is on account of hindrances beyond the control of the bidder.
- Also liquidated damages would be deducted from the payment due for that milestone.

11 The vendor shall provide free support for a period of one year from the time of acceptance of the software by SLIC and carry out revisions, if any, arising out of bugs/change in procedures during the said one year period (**Warranty support**).

12 The vendor shall provide post implementation software maintenance support for **two years beyond the free warranty period of one year from the date of acceptance of the software package by SLIC.**

13 During the above mentioned maintenance period, the vendor will be responsible for making changes, if any, to the software to enhance the functionalities of the software package on account of changes in PACS procedures/policies/guidelines as well as to fix the bugs, if any.

14 The time period of three months for the Software Development Vendor (SDV) is only for development and testing of the software. Training of Software Deployment Agencies (SDAs) shall be conducted only after testing and approval of the software by the SLIC. Training has to be

- conducted in suitable number of batches, which shall spill over for up to three years (i.e., up to the end of AMC of two years which is beyond one year of free warranty of the software), as such training will depend upon selection of SDAs in different districts and hardware procurement schedule which may have to be split by the SLIC into smaller batches of groups of DCBs to facilitate convenient supply and monitoring.
- 15 The prescribed CAS and MIS will form the basis for the accounting software and any non-credit business, catering to diverse activities, will have to be integrated in the accounting software. The accounting software should help to generate all reports required at PACS for its own decision making and also generate reporting requirements of higher agencies viz. District Cooperative Banks (DCBs), Uttar Pradesh Cooperative Bank (UPCB), Registrar of Cooperative Societies (RCS) and NABARD.
  - 16 The software will be owned by the Uttar Pradesh Cooperative Bank Ltd. and it will be free to use it in any PACS within the Uttar Pradesh. In case the actual number of installations exceed the number mentioned in the tender, the average price worked out on the basis of the quote would be paid to the SDV by NABARD for each additional installation, if such additional installation takes place within the implementation period during which the Uttar Pradesh Cooperative Bank Ltd. continues to have relationship with the SDV.
  - 17 Validity of the offer shall be 03 months from the date of opening of Envelope No. 2.
  - 18 The Contractor, on award of work shall take comprehensive Contractor's All Risk insurance policy for the full value provided under this contract, Workman Compensation policy and 3rd part liability, for entire duration of the project. The third party insurance shall be against any damage or loss or injury which may be caused to any person or property including the Employee or servants of the SLIC by or in course of execution of works. This insurance shall be in sum equivalent to 2% of the estimated value of the work, subject to the minimum of Rupees 5 Lakh.
  - 19 SLIC / Uttar Pradesh Cooperative Bank Limited reserve the right to accept or reject any or all tenders, the work in part or whole of any firm/firms, without assigning any reason for doing so. For further details please refer to tender documents

Managing Director  
The Uttar Pradesh Cooperative Bank Ltd.,  
On behalf of SLIC  
Enclosure: Tender Documents as detailed in para no. 1.