

Tender Document
For
Supply, Installation and Commissioning of
CCTV Surveillance System



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Tender Document No: COOP BANK/CCTV/2014-15/3

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1. Introduction

Cooperative Banks come under three tier of Short Term Cooperative Credit Structure (STCCS). Following table shows the brief description of STCCS of state of Uttar Pradesh.

Three tier Cooperative Credit Structure

Apex bank	UPCB	28 -Branches
		39- Pay Offices
		17 -Regional Offices
Central bank	DCCBs	50 -DCBs
		1349-Branches
PACS	PACS	7479

U.P. Co-operative Bank Ltd.

Uttar Pradesh Co-operative Bank Limited established in 1944 is the apex bank of Cooperative Credit Societies in the State. Beside the State Government 50 district Cooperative Bank and 10 Apex Cooperative bodies is its member. It is a Scheduled Bank. The Bank has 79 offices including 28 branches, 34 pay offices and 17 regional offices (RO). In addition the Bank also regulates The Cadre Authority of the secretaries/senior managers of district cooperative banks and secretaries of primary agricultural credit cooperative societies. The main objective of the bank is to exercise fiscal discipline over district/central cooperative banks, given them professional advise as also to play the role of a balancing center. This apex bank, besides its own financial resources, obtains loans on concessional interest rates from NABARD and through district cooperative banks extends refinance facilities for short term and medium term loans for agricultural production and other allied works. The bank besides agricultural production, extends financial assistance to agriculture-based large and medium processing industries like sugar factories, spinning mills, rice mills, oil mills, vegetable oil mills, solvent extraction plants, cottage industries, cold storage, handloom, agriculture, rural development banks, cooperative housing society, marketing federation, sugar cane society, State Sugar Mills Corporation and NAFED

DCCBs

There are 50 DCCBs in the state of UP. The main objective is to provide agriculture (STCCS) in form of cash and fertilizer inputs through their affiliated PACS. There are 1349 no of branches in the state with 7479 PACS affiliated to them. DCCBs mobilize their resources through deposits and by obtaining refinance from NABARD through APEX bank. They also exercise financial discipline over the affiliated societies and ensuring smooth flow of credit. The DCCBs also provide loans to diversified sectors e.g. Salary earner societies, sugar mills, consumer durables, personal loan, taxi loan etc.... The main aim of DCCBs is to keep their cost of fund at the minimum and earning from the interest at the highest to increase their financial margin. In lack of computerization the DCCBs are not only loosing their prime customers but as well as

they are unable to implement the ALM system to take advantage of deregulated interest rate regime. In other words the management of funds is also being adversely affected.

PACS

There are 7479 PACS in the state of UP. The PACS are lower tier of 3 tier STCCS delivery system. The main function of PACS is to provide crop loan to its member in form of cash & kind (Agriculture inputs). Their main source of fund is borrowing from DCCBs by which they are affiliated. They also take deposits from the members. They also act as purchase centre for various crops (Wheat, Paddy, etc...).

SECTION-1

1.1 NOTICE INVITING -TENDER

Sealed tenders are invited from reputed firms in India having previous experience for supply, Installation and commissioning of Closed Video Transmission (CCTV)

1.2 Schedule of events:

Last date & time of procurement of tender documents	Tender Document can only be downloaded from our website till date of submission (i.e.16 th Dec. 2014)
Date of Pre-bid meeting:	1 st December 2014 at 9 th Floor Conference Room, UP CB Head Office 2 M.G. Marg Lucknow) at 12 p.m. (only those bidders will be allowed to participate who has DD of Tender document fee)
Last date & time for submission of Bids	20 th December 2014 at 2:00 p.m.
Opening of Tender document	20 th December at 2:30 p.m.
Bank's website Bidders are advised to visit us at our website regularly for updates/ amendments, if any	http://www.upcbl.in
Tender Document Fee	Rs.1000/- (Only DD/ Banker's cheque)
Earnest Money Deposit (EMD)	Rs.75000/-
Address for communication	The Managing Director, Uttar Pradesh Cooperative Bank Limited, Head Office, 2 MG Marg, Lucknow-226001.
Contact Person	K.K.Shukla, Dy. G.M. 7525006043;akdupcb@gmail.com

1.3 ELIGIBILITY CRITERIA

- i. The Bidder should be OEM(Original Equipment Manufacturer) or Authorized

- Dealer/ Distributor of the OEM of offered product (Please submit manufacturer's authorization letter, in original, on the OEM's letter head duly signed by authorized signatory)
- ii. Average Annual Financial Turnover during the last 3 years, ending 31st March 2013, should be at least Rs.1 Crore Bidder should submit the Annual Report (Balance Sheet and Profit & Loss Account) for last three years.
 - iii. Experience of having successfully completed similar services during the last 2 years ending 31 March 2014 should be either of the following:
 1. Two similar services each costing not less than Rs.20 Lacs each.
OR
 2. One similar services costing not less than Rs.40 Lacs. (Similar services means Supply of CCTV Surveillance System)
 - iv. The bidder must have after sales services in all areas
 - v. Bidder must provide necessary supporting documents as proof in respect of the eligibility criteria mentioned above.
 - vi. Earnest Money amounting to 75,000/- (Rupees seventy Thousand only) by Demand Draft in favor of "UP Cooperative Bank Ltd" payable at Lucknow.
 - vii. **No interest will be paid by Bank on Earnest Money Deposit. Earnest Money Deposit shall be refunded to those bidders whose offers have not been accepted within 30 days of opening of the tender.**
 - viii. Tenders received without EMD/inadequate EMD shall be rejected. The bidder must download the tender documents from BANK website before the last date and time of sale of tender document in order to bid for this tender.

SECTION-2

INSTRUCTIONS TO BIDDERS

2.1 INTRODUCTION (DEFINITIONS)

2.1.1 “Purchaser” means UP Cooperative Bank Ltd), having its Head Office at Lucknow .

2.1.2 “Bidder” means the individual or firm or corporate body who participates in the tender and submits its bid.

2.1.3 “Goods/Products” means all the hardware, equipment, instruments, tools, machinery etc., and/or other materials like components/parts/spares including consumables which the supplier is required to supply to the Purchaser under the Purchase Order.

2.1.4 “Letter of Intent (LOI)” means the communication of the intention of the Purchaser to the Bidder to place the Purchase Order for the former’s offered goods/services.

2.1.5 “Purchase/Work Order (PO)” means the order placed by the Purchaser on the Supplier duly signed by the Purchaser’s authorized representative to purchase certain goods & services from the vendor/contractor.

2.1.6 “Contract Price” means considerations payable to the supplier/contractor as stipulated in the Purchase or Work Order for performance of specified contractual obligations.

2.2 BIDDER TO BEAR COST OF PURCHASE OF TENDER

The Bidder shall bear all costs associated with the preparation and submission of the bid. The Purchaser in any case will not be responsible or liable for these costs regardless of the conduct of the bidding process.

2.3 BID DOCUMENTS

2.3.1 Bid Documents includes:-

Section 1 Introduction

Section 2 Notice Inviting Tender

Section 3 Instructions to Bidders

Section 4 General (Commercial) Conditions of the Contract

Section 5 Special Conditions of the Contract

Section 6 Schedule of Requirement and Price Bid Schedule

Section 7 Scope of Work, System Requirement & Technical Specifications

Section 8 Format of Bid Bond (EMD)

Section 9 Format of Performance Bank Guarantee (PBG)

Section 10 Bid Submission Form

2.3.2 Any clarification or communications obtained from the Purchaser

2.4 AMENDMENT TO BID DOCUMENTS

2.4.1 At any time, prior to the date of submission of bids, the Purchaser may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bid documents by amendments.

2.4.2 The amendments/Corrigendum will be notified on Bank Website and these Amendments will be binding on them. Bidders are advised to visit Bank Website regularly for updates on this Tender.

2.5 EXTENSION OF TIME

In order to give prospective bidders required time in which to take the amendments into action in preparing their bid, the Purchaser may at its discretion extend the deadline for submission of bid suitably.

2.6 BID PRICE

Price indicated in Section 6 shall be CIF(Cost, Insurance and Freight) Kolkata. Prices should be inclusive of all taxes and duties but not limited to Excise Duty, Sales Tax and other taxes, transit insurance, freight and Service Tax etc. However rate of taxes and duties included in the price offer should also be given separately. The prices quoted by the bidder shall remain firm during the entire period of the contract and shall not be subject to variation on any account. The bid submitted with a variation clause (unless asked by the Purchaser) will be treated as non-responsive and rejected.

2.7 BIDDERS ELIGIBILITY AND QUALIFICATIONS

Bidder shall furnish as a part of bid documents establishing the bidder's eligibility to supply The material. The bidder shall also submit documentary evidence in the form of Literature, drawing, data on the goods offered.

2.8 BID SECURITY

2.8.1 The Bidder shall submit bid security. The bid security shall be in one of the following forms:-

- (a) A Bank Guarantee as per enclosed format issued by a schedule bank in Favor of Purchaser valid for a period of 150 days from the date of tender opening.
- (b) Demand Draft or Pay Order from a Scheduled Bank in favor of UP Cooperative Bank Ltd., Payable at Lucknow.

2.8.2 The bid not secured in accordance with the above shall be rejected by the Purchaser As non-responsive.

2.8.3 The bid security of the unsuccessful bidder will be discharged/ returned as promptly as possible as but not later than 30 days after expiry of the bid validity period prescribed by the Purchaser.

2.8.4 The successful bidder's bid security will be discharged upon the bidder's submission of the Performance Guarantee.

2.8.5 The bid security may be forfeited under the following circumstances:-

- a) If a bidder withdraws his bid during the period of bid validity specified by the bidder on the bid form.
- b) In case of a successful bidder, if he fails to submit the Performance Guarantee within the time prescribed or
- c) If he fails to supply the material in terms of the project.

2.8.6 No interest is payable on EMD.

2.8.7 In case of inadequacy or non-submission of prescribed EMD, the tender shall be deemed to be disqualified and shall be summarily rejected in the technical evaluation.

2.9 VALIDITY PERIOD OF BID

Bid shall remain valid for 180 days after the date of bid opening. The bid valid for a shorter period shall be rejected by the Purchaser as non-responsive. In exceptional circumstances, the purchaser may request for the consent of the bidder for an extension to the period of bid validity. The bid security provided under clause 2.8.1 (a) shall also be suitably extended. A bidder accepting the request and granting extension will not be permitted to modify his bid.

2.10 CLARIFICATION OF BIDS

2.10.1 To assist evaluation and comparison of the bids, the Purchaser at its discretion may ask the bidder for clarification of the bid. The clarification and response from Bidder shall be in writing.

2.10.2 The Purchaser does not bind himself/herself to accept the lowest or any tender and Reserves to himself/herself the right to accept the whole or any part of the tender and Altering the quantities offered and c shall supply the same at the rate quoted.

2.11 EVALUATION OF TENDERS

2.11.1 The Purchaser shall evaluate the bids in respect to the substantive responsiveness of the bid or otherwise. The Purchaser shall carry out detailed evaluation of the substantially responsive bids. The Purchaser shall check the bid to determine whether they are complete, whether any computational errors have been made or required sureties have been furnished.

2.11.2 Arithmetical error shall be rectified on the following basis:-

- a) If there is a discrepancy between the unit price and total price that Is Obtained multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the Purchaser.
- b) In case of discrepancy between words and figures, the amount in words shall prevail.

2.11.3 A bid determined as substantially non-responsive shall be rejected by the Purchaser.

2.11.4 The Purchaser may waive any minor infirmity or non-conformity or irregularity in the bid which does not constitute a material deviation.

2.11.5 The Purchaser shall evaluate in detail and compare the bids which are Substantively responsive.

2.11.6 The evaluation of the ranking shall be carried out on the landed price of goods offered inclusive of all taxes.

2.11.7 The distribution of tendered quantity amongst the technically and commercially complied bidders shall be based on merits of each case.

2.11.8 Bank shall have the sole discretion in deciding the number of parties on whom the orders shall be finally placed.

2.12 PURCHASER'S RIGHT TO VARY QUANTITIES

2.12.1 The Purchaser reserves the right at the time of award of the contract to increase or decrease the quantity of the goods and services specified in the schedule of requirements without any change in unit price of the ordered quantity.

2.12.2 In case of division of order among number of parties. The distribution of quantity will be accordingly done by the Purchaser on an individual tender.

2.13 PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The Purchaser does not bind himself to accept lowest or any other tender/bid and has

the right to cancel the bidding process and reject all bids at any time prior to award of the contract without assigning any reasons whatsoever and without thereby incurring any liability to the affected bidder on the grounds for the Purchaser's action

2.14 NOTIFICATION OF SUCCESSFUL BIDDER

2.14.1 Prior to the expiry of the bid period, the Purchaser will notify the successful bidder in writing by registered letter or fax, to be confirmed in writing by registered letter that its bid has been accepted.

2.14.2 Upon successful bidder furnishing of Performance Guarantee, the Purchaser will notify each successful bidder and will discharge its bid bond.

2.15 ISSUE OF LETTER OF INTENT

2.15.1 The issue of Letter of Intent shall constitute the intention of the Purchaser to place the Purchase Order with the successful bidder

2.15.2 The bidder shall within 10 days of issue of Letter of Intent give its acceptance along with Performance Guarantee in conformity with the bid documents

2.18 CANCELLATION OF LETTER OF INTENT

Failure of the successful bidder to comply with the requirement of submission of Performance Guarantee in time shall constitute sufficient ground for the cancellation of the acceptance of bid and forfeiture of the bid bond, in which case Purchaser may make the offer to any other bidder at the discretion of the Purchaser or call for new bids.

2.19 POST BID CLARIFICATIONS

No post bid clarification at the initiative of the bidders shall be entertained and any effort by the bidders to influence the Purchaser in the Purchaser's bid evaluation, bid comparison or award of the contract shall result in rejection of the bid.

2.20 DELIVERY

Delivery of the goods shall be made by the supplier in accordance with the terms specified by the Purchaser in the Special condition of the contract and goods shall remain at the risk of the supplier until delivery have been completed in full. The Schedule of delivery shall be the essence of the contract.

2.21 OPENING OF PRICE OFFER

Price offers of only those bidders whose Techno-Commercial offers are found to be responsive and acceptable to Bank will qualify to be opened. The qualified parties shall be notified with the date and time of the opening of the Price Offer in advance. Representative of the qualified parties may attend the Price Bid opening.

In case of any conflict in any of the terms mentioned at Section - 4, the same shall prevail over the terms mentioned in other sections.

2.22 INSTRUCTIONS REGARDING BID SUBMISSION

2.22.1 Bidding Methodology: Single-stage

2.23.1 Submissions of Bid

The bidder is requested to drop the tender document physically in the BOX provided at the ground floor of UPCB Head Office, before the due date & time of submission in a Sealed Envelope, the envelope shall bear, the Tender No. & Description and the words 'DO NOT OPEN BEFORE' (due date & time): as mentioned in schedule of event.

2.23.2

- Should there be any doubt or ambiguity as to the meaning of any portion of the tender document or if any further information is required, the same shall be clarified/amended by the Tender Committee in a Pre-bid Meeting to be held in the Conference Room, UPCB Head Office, 2 MG Road Luck now -226001 at 12.00 hrs. On 01.12.2014
- Prospective bidders are advised to attend the site inspection and pre-bid Meeting since no excuse of ignorance of clarifications/amendments given by the Tender Committee in the Site Inspection and Pre-bid Meeting shall be accepted. The date of site inspection has been decided as 01.12.2014 at 11:00 hrs.

-END OF SECTION 2-

SECTION - 3

GENERAL (COMMERCIAL) CONDITIONS OF THE CONTRACT

3.1 PRICE APPLICABILITY

Prices in the Purchase Order shall remain valid for the period of delivery schedule or extended delivery schedule. In case of delayed supplies, after delivery period, the advantage of reduction of taxes/duties shall be passed onto the Purchaser and no benefit of increase will be permitted to the Supplier.

3.2 STANDARDS

The goods supplied under the contract shall conform to the standards mentioned in the Technical Specifications.

3.3 PATENT RIGHTS

The Supplier shall indemnify the Purchaser against all third party actions/claims of infringement of patent, trademark or industrial design rights arising from the use of goods or any part thereof.

3.4 PERFORMANCE SECURITY

3.4.1 Within 10 days of the Supplier's receipt of Letter of Intent (LOI)/P.O., the Supplier shall furnish a Performance Security in the form of a Bank Guarantee for an amount equivalent to 10% of the contract/P.O value issued by a schedule Bank from its branch in Lucknow in the prescribed format given this tender.

3.4.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the contract.

3.4.3 The Performance Bond will be discharged by the Purchaser after completion of the Supplier's obligations including any warranty obligations under the contract.

3.4.4 As regards validity of PBG, please refer to Special Conditions of the contract (Section-4).

3.5 INSPECTION AND TESTS

3.5.1 The Purchaser or its representatives or ultimate client shall have the right to inspect and test the goods for their conformity to the specifications. The Purchaser may also appoint an agency for this purpose. The technical specifications shall specify what inspection and tests the Purchaser requires and where they are to be conducted. Where the Purchaser decides to conduct such tests on the premises of the Supplier, all reasonable facilities and assistance like testing instruments and other test gadgets including access to the drawings and production data shall be furnished to the Inspector

free of costs. In case the tested goods fail to conform to the specifications, the Inspector may reject them and the Supplier shall either replace the rejected goods or make alteration necessary to meet the specifications requirements free of cost to the Purchaser.

3.5.2 notwithstanding the pre-supply tests and inspections, the material on receipt in the Purchaser's premises shall also be tested and if any material or part thereof is found defective, the same shall be replaced free of cost to the Purchaser. If any material before it is taken over is found defective or fails to fulfill the requirements of the contract, the Inspector shall give the Supplier notice setting forth details of such defects or failures and the Supplier shall make the material good or alter the same to make it comply with the requirements of the contract and in any case within a period not exceeding 1 months of the initial report. These replacements shall be made by the Supplier, free of the all charges, at the site(s).

3.5.3 As regards Inspecting Authority and other details please refer to Special Condition of the Contract (Section-4).

3.7 WARRANTY

3.7.1 The Supplier shall give warranty that goods to be supplied shall be new and free from all defects and faults in material, workmanship, and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered and shall perform in full conformity with the specifications and drawings. The Supplier shall be responsible for any defects that may develop under the conditions provided by the supplier and under proper use, arising from faulty materials, design or workmanship such as corrosion of the equipment, inadequate contact protection, deficiencies in circuit design and or otherwise and shall remedy such defects at his own cost when called upon to do so by the Purchaser who shall state in writing in what respect goods are faulty. This warrantee shall survive inspection or payment for, and acceptance of goods, after the goods have been taken over.

3.7.2 If it becomes necessary for the supplier to replace or renew any defective portion/portions of the equipment under this clause, the provisions of the clause shall apply to the portion/portions of equipment's replaced or renewed. If any defect is not remedied within a reasonable time, the Purchaser may proceed to get the work done at the Supplier's risk and expenses, but without prejudice to any other rights which the Purchaser may have against the Supplier in respect of such defects.

3.7.3 Replacement under warranty clause shall be made by the Supplier free of all charges at site including freight, insurance and other incidental charges.

3.8 CHANGE ORDERS

3.8.1 The Purchaser may at any time by written order given to the Supplier make changes Within the general scope of the contract in any one or more of the following:-

- a) Drawings, designs or specifications where goods to be furnished under the contract are to be specifically manufactured for the Purchaser.
- b) Method of transportation or packing.
- c) Place of delivery.
- d) Services to be provided by the supplier.

3.8.2 If any such change causes an increase or decrease in the cost or the time required for the execution of the contractor, an equitable adjustment shall be made in the contract price or delivery schedule or both and the contract shall accordingly be amended.

3.9 SUB-LETTING

The Bidder cannot assign or transfer and sub-contract its interest/ obligations under the contract without prior written permission of the Purchaser.

3.10 LIQUIDATED DAMAGES

3.10.1 The date of the delivery of the goods/services stipulated in the acceptance of tender should be deemed to be the essence of the contract and the delivery must be completed not later than the dates specified therein. Extension in delivery period will not be given except in exceptional circumstances. Should, however, deliveries be made after expiry of the contract delivery period and accepted by the consignee, such deliveries will not deprive the Purchaser of the right to recover Liquidated Damages.

3.10.2 In case the Supplier fails to supply the goods/services against the order, the same shall be procured from other suppliers at the cost and risk of the Supplier and the excess money will be recovered from any dues of the party.

3.10.3 For late deliveries, as liquidated damages, a sum equal to 2% of the price of any goods/services not delivered or total order value in case where part delivery is of no use to a Purchaser, for a week or part of a week subject to maximum limit of 10% of the total order will be recovered from the Supplier. The Purchaser also reserves the right to cancel the order in such cases and forfeit the EMD/Performance Bank Guarantee and may also debar the Supplier for future purchases.

3.10.4 LD can be recovered from any dues of the Supplier.

3.11 ARBITRATION

3.11.2 In the event of any dispute arising between Bank and the Supplier in any matter covered by this contract or arising directly or indirectly therefrom or connected or concerned with the said contract in any manner of the implementation of any terms and conditions of the said contract, the matter shall be referred to the Chairman & Managing Director, UPCB who may

himself act as sole arbitrator or may name as sole arbitrator an officer of UPCB notwithstanding the fact that such officer has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Conciliation Act, 1996 shall apply to such arbitration. The supplier expressly agrees that the arbitration proceedings shall be held at Mumbai.

3.11.3 The proceedings of arbitration shall be in English language:

3.11.4 In case any supplier wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Kolkata shall have the Jurisdiction.

3.12 RISK PURCHASE

3.12.1 In the event of Supplier's failure to execute the contract to the satisfaction of the Purchaser, the Purchaser reserves the right:

- (a) To reject any part of the Contract executed and withhold payment for such portion of the Contract till such time the defects are rectified to the satisfaction of the Purchaser.
- (b) To terminate the Contract by giving 2 weeks notice in writing without assigning any reason and to get the Contract executed by other agency at the risk and cost of the Supplier.

3.13 APPLICABLE LAWS

This contract shall be interpreted, construed and governed by the laws of the Republic of India and the parties hereby submit to the exclusive jurisdiction of the Court at Lucknow and to all Courts at Lucknow having jurisdiction in appeal there from.

Any dispute in relation to the contract shall be submitted to the appropriate Court of the Republic of India for determination. The parties to the contract shall continue to fulfill their respective obligations under the contract during the currency of the contract pending the final decision of the Court.

3.15 PACKING

The supplier shall ensure that the Goods/Equipment is securely and adequately packed to ensure safe arrival at the destination fully withstanding all hazards such as rough handling etc. during transit.

3.16 REPLACEMENT OF DEFECTIVE EQUIPMENT

- 3.16.1 If any equipment or any part thereof, is found defective or fails to meet the requirements of the contract before it is accepted, UPCB shall give the Supplier a notice setting forth details of such defects or failures and the Supplier shall forthwith arrange to set right the defective equipment or replace the same by the good one to make it comply with the requirements of the contract. This in any case shall be completed within a period not exceeding one month from the date of the initial report pointing out the defects. The replacement or rectification shall be made at site by the Supplier free of cost. Should the Supplier fail to do the needful within this stipulated time frame, the purchaser reserves the right to reject the equipment in full or in part and get it replaced at the cost of the Supplier? The cost of any such replacement made by the Purchaser shall be deducted from the amount payable to the Supplier against this purchase order.
- 3.16.2 If any equipment or part thereof is lost or rendered defective during transit, pending settlement of the insurance claim, fresh order shall be placed on the Supplier for such loss or defective equipment and the Supplier shall arrange to supply the same within three months of such order at the same prices and on the same general terms and conditions as mentioned in this purchase order.

3.17 FORCE MAJEURE

If any time, during the continuance of this contract, the performance in whole or in part by either party under obligation as per this contract is prevented or delayed by reasons of NY war or hostility, act of the public enemy, civil commotion, sabotage, fire, flood, explosion, epidemic, quarantine restrictions, strike, lockout or acts of God hereinafter referred to "eventuality"), provided notice of happening of any such eventuality is given by either party to the other within 21 days of the date of occurrence thereof, neither party shall be reason of such an "eventuality" be entitled to terminate this contract nor shall either party have any claim or damages against the other in respect of such non-performance or delay in performance and deliveries under the contract. The contract shall be resumed as soon as practicable after such "eventuality" has come to an end or ceased to exist. In case of any dispute, the decision of General Manager, UPCB, Luck now Head office, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such eventuality for a period exceeding 60 days, either party may at its option, terminate the contract. Provided also that if the contract is terminated under this clause the Purchaser shall be at liberty to take over from the Supplier at a price to be fixed by the Purchaser, which shall be final, all unused, undamaged and acceptable materials, bought out components and other stores in the course of manufacture which may be in the possession of the Supplier at the time of such termination, or such portion thereof as the Purchaser may deem fit except such material, as the Supplier may, with the concurrence of the Purchaser, elect to retain.

3.18 TERMINATION FOR DEFAULT

3.18.1 The Purchaser, may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the Supplier, terminate this contract in whole or in part.

- a) if the supplier fails to deliver any or all the goods within the time period (s) Specified in the contract, or any extension thereof granted by the Purchaser
- b) If the Supplier fails to perform any other obligation(s) under the contract; and
- c) If the Supplier, in either of the above circumstances, does not remedy his failure after receipt of the default notice from the Purchaser within a period of 15 days (or such longer period as the Purchaser may authorize in writing)
- d) On a notice period of 30 days.

3.18.2 In the event the Purchaser terminates the contract in whole or in part pursuant to above para the Purchaser may procure, upon such terms and in such manner as it deems appropriate, goods similar to those undelivered and the Supplier shall be liable to the Purchaser for any excess cost for such similar goods. However, the Supplier shall continue the performance of the contract to the extent not terminated

3.19 TERMINATION FOR INSOLVENCY

The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, without compensation to the supplier if the supplier becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

3.20 ADD ON/REPEAT ORDER

UPCB reserves the right to place Add on/Repeat order for additional quantity unto 100% of the original quantity at the same rate and terms & conditions of the purchase order within six months from the date of issue of purchase order.

END OF SECTION – 3

SECTION - 4

SPECIAL CONDITIONS OF CONTRACT

4.1 PRICE BASIS

DAP (Delivered at Place) basis inclusive of all taxes and duties, freight & insurance up to Place. Evaluation will be done on all inclusive prices.

4.2 PAYMENT TERMS

80% payment shall be made against receipt of goods in good condition. Balance 20% shall be payable after 30 days of satisfactory Installation, Commissioning of all Equipment/System at site. No payment will be made for goods rejected on testing.

4.5 DELIVERY SCHEDULE

Supply, Installation & Commissioning of all Equipment/deliverables is to be made within 15 days from the date of issue of PO.

4.6 PERFORMANCE BANK GUARANTEE (PBG)

The bidder is required to submit PBG for an amount equivalent to 10% of the P.O. value valid up to Warranty Period.

4.7 WARRANTY

3 (Three) years comprehensive warranty

4.8 QUANTITY VARIATION

UPCB may add or delete the number of systems/equipments upto 25% of total equipments during the contract period and the charges shall be increased/ reduced accordingly on pro-rata basis, based on the unit price quoted by the contractor. Variation beyond that may be settled mutually.

4.9 PENALTY FOR FAULT

i) UPCB reserves the right of getting the systems/ equipment attended by any other agency, if the complaints are not rectified to the satisfaction of UPCB within 72 hours from the time of fault report. The cost of such repairs etc. shall be at the risk and cost of vendor.

In case the fault can not be rectified at the premises and the system/equipment needs to be taken out of the premises, vendor shall provide standby system/equipment of similar/equivalent configuration till the original system / equipment is replaced after rectification. Transportation charges if any shall be borne by the vendor.

- END OF SECTION 4 -

SECTION 5

SCHEDULE OF REQUIREMENT AND PRICE BID SCHEDULE

Surveillance System

Sr No	Description	Make & Model	Quantity(Nos.)	Unit Rate (Inclusive All taxes)	Total Price (Rs.)
1	Veri. -Focal IR Dome Camera				
2	IR Bullet Camera				
3	Digital Video Recorder (DVR) 8 Channel				
4	Digital Video Recorder (DVR) 16 Channel				
5	18.5' Monitor/LCD				
6	Steel Cabinet:				
7	Annual Maintenance Charges within Warranty Period				
8	Annual Maintenance Charges within Warranty Period				
				Total	

5- END OF SECTION

SECTION - 6

SCOPE OF WORK, SYSTEM REQUIREMENT & TECHNICAL SPECIFICATIONS

SCOPE OF WORK AND SYSTEM REQUIREMENT

Scope of Work:

UPCB has decided to install the latest technology CCTV to provide surveillance through outdoor/indoors cameras at each Branch office locations inside and outside the buildings.

The proposed surveillance system shall consist of

- Cameras
- DVR(Digital Video Recorder)

This system will be used for monitoring at predetermined places on each floor.

System Features

Closed Circuit Television is required for surveillance through outdoor/ indoor cameras at specified locations inside and outside the buildings. The indoor cameras need to be placed at specific locations to cover the entire floor. Cameras shall sense the objects even when the illumination is minimum. These cameras are connected to the Digital Video Recorder. The NVR unit should direct recording of all the cameras in real time. The resolution of the picture should be high. The operator should have the facility to choose any given camera for viewing on the other monitor. Each image should be recorded with a camera number, title, time, date and recording speed. The system should have diagnostic features to monitor the health of all sub-systems.

Mounting

Mounting shall be wall or ceiling for outdoor IR Bullet camera as already positioned.

Camera/Lens Housing

Housing for indoor camera/lens shall be environmental. Housing for outdoor camera/lens shall be weatherproof complete with sunshield.

Construction of housing for interior camera/lens shall be extruded aluminum body with Plexiglas viewing window and include a blower.

Monitor for Display –18.5” LCD compatible with the work station (Make LG / SONY / SAMSUNG / Philips / Panasonic)

Operating Software- Preloaded as per DVR / Application Software requirement with licenses and MEDIA.

SECTION - 7

Tender No: UPCB/D P S P / /

FORMAT OF BID BOND (EMD)

Whereas (Hereinafter called “the Bidder”) has submitted its bid dated For the supply of dated KNOW ALL MEN by these presents that WE OF Having our registered office at (Hereinafter called “the Bank”) are bound unto UPCB (hereinafter called the Purchaser”) in the sum of INR/US\$ for which payment will and truly to be made of the said Purchaser, the Bank binds itself, its successors and assigns by these present. THE CONDITIONS of the obligation are :

1. If the Bidder withdraws his bid during the period of bid validity specified by the Bidder on the Bid form or
- 2.If the Bidder, having been notified of the acceptance of his bid by the Purchaser during the period of bid validity
 - (a) Fails or refuses to execute the Contract, if required; or
 - (b) Fails or refuses to furnish the Performance Security, in accordance with the Instructions to Bidders.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand, the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including THIRTY (30) days after the Period of bid validity and any demand in respect thereof should reach the Bank not later than the specified date/dates.

Signature of the Bank Authority.

Name

Signed in Capacity of

Name & Signature of witness

Full Address of Branch

Address of witness

Tell No of Branch

Fax No of Branch

SECTION-8

FORMAT OF PERFORMANCE BANK GUARANTEE (PBG)

Uttar Pradesh Cooperative Bank Ltd, MG Marg Lucknow-226001

(With due stamp duty if applicable)

OUR LETTER OF GUARANTEE No.:

In consideration of Uttar Pradesh Cooperative bank Ltd, having its Head office at UPCB Building , MG Marg, Lucknow-22602 (hereinafter referred to as "UPCB" which expression shall unless repugnant to the content or meaning thereof include all its successors, administrators and executors) and having entered into an agreement _____dated _____issued Purchase Order No . _____dated _____ with/on M/s _____(hereinafter referred to as "The Supplier" which expression unless repugnant to the content or meaning thereof, shall include all the successors, administrators, and executors).

WHEREAS the Supplier having unequivocally accepted to supply the materials as per terms and conditions given in the Agreement dated _____/Purchase Order No. _____dated _____ and UPCB having agreed that the Supplier shall furnish to UPCB a Performance Guarantee for the faithful performance of the entire contract, to the extent of 10% (ten percent) of the value of the Purchase Order i.e. for We, _____ ("The Bank") which shall include OUR successors, administrators and executors herewith establish an irrevocable Letter of Guarantee No. _____ in your favour for account of _____ (The Supplier) in cover of performance guarantee in accordance with the terms and conditions of the Agreement/Purchase Order.

Hereby, we undertake to pay up to but not exceeding _____(say Only) upon receipt by us of your first written demand (say accompanied by your declaration stating that the amount claimed is due by reason of the Supplier having failed to perform the Agreement and despite any contestation on the part of above named supplier.

This Letter of Guarantee will expire on _____ including 30 days of claim period and any claims made hereunder must be received by us on or before expiry date after which date this Letter of Guarantee will become of no effect whatsoever whether returned to us or not.

Authorized Signature

Seal of Bank

Manager

SECTION-9
BID SUBMISSION FORM

Offer No.:.....
Date:.....

To

General Manager
UPCB, Head office
MG Marg Lucknow -226001

Dear Sir,

In response to your Tender No. Tender No: UPCB// / dated -----for Supply, Installation & Commissioning of CCTV Surveillance System for UPCB Branch offices , we hereby submit our offer herewith.

1. Bidder Name : _____
2. Website Address : _____
3. Email Address : _____
4. Address for Communication : _____

5. Telephone Number : _____
6. Fax/Telefax Number : _____
7. Authorized Person -
Name : _____
Designation : _____
Mobile No. : _____
Email ID : _____
8. Alternate Person -
Name : _____
Designation : _____
Mobile No. : _____
Email ID : _____
9. PAN Number : _____
10. TIN Number : _____

11. Service Tax Regn. No. : _____

12. Bidders's complete Bank Details.

Bank Account No. : _____
IFSC / NEFT Code : _____
Name of the Bank : _____
Address of the Branch : _____

13. Particulars of EMD

Amount : Rs. _____
Mode of Payment (DD/BG) : _____
DD/BG No. : _____
Date : _____
Name of the Bank : _____
Address of the Bank : _____
Validity of BG : _____

14. Particulars of Tender Fee

Amount : Rs. _____
DD No. : _____
Date : _____
Name of the Bank : _____
Address of the Bank : _____

15. Turnover of the Bidder in last 3 years (Please submit copy of Annual Report)

Year	Annual Report attached at Page No	Turnover in Rs. (Lakh)
2011-2012		
2012-2013		
2013-2014		
	Average Turnover	

16.Details of similar work / order executed during last 2 years (Please submit copy of Purchase Order or completion certificate from the client.)

Description of the Work/Order Executed	Value of Work/Order Executed	Name of the Client	Start Date	Finish Date

19. Country of Origin of Goods offered (Item wise)

20. Please Mention Mode of Shipment (Sea/Air/Rail/Road)

21.Following Documents are submitted to substantiate other eligibility criteria.

i) _____

ii) _____

iii) _____

DECLARATION

- 1) We have read and understood the terms & conditions of the above mentioned tender and comply to all Terms & Conditions of your Tender.
(In case of any deviation the Bidder must attach a separate sheet clearly mentioning the Clause No. of the Tender and Deviation thereto)

- 2) We certify that the information mentioned above are true and correct to best of our knowledge.
- 3) In case of receipt of order we confirm that payment shall be received through e-Banking /Electronics Transfer.
- 4) This offer contains _____No. of pages including all Annexures and Enclosures.

Place:

Signature of Authorized Signatory

Date:

Name:

Designation:

Seal:

END OF SECTION 9

TECHNICAL SPECIFICATIONS:CCTV SURVEILLANCE SYSTEM

4.1 INDOOR NIGHTVISION ANALOG COLOUR FIXED DOME CAMERA:	
FEATURES	
Compact design. Automatic tone reproduction. 2D Noise reduction employed. Internal lock and line lock selectable. Custom template supplied.	CE, FCC, EL certified, a copy of the certification to be attached with the tender documents. Easy & flexible camera angle adjustment achieved by a new three hinge structure. BLC to compensate for exposure levels in dark scene to improve subject visibility Electrical Day/Night function to switch to day or night mode depending on the light level. AtW [Automatic Tracing White] balance which automatically adjusts the camera's white balance to adapt to sudden changes in lightning conditions.
LENSE	
Focal length	2.8 to 12 mm, 4.2 x variable focal length, horizontal angle of view of 80 to 27.2.
Lense Ratio	Optical 4.2 X
Horizontal viewing angle	80 degree to 27.2 degree
F-number	F-number 1.2 (Wide end), F2.6 (Tele end)
Panning range	360 degree
Tilting range	75 degree
Swivel rotation	360 degree
Acceptable make	Dahua,Samsung,Honeywell,Hikvision,Sony,Panasonic or Equivalent

4.2 OUTDOOR NIGHTVISION ANALOG COLOUR FIXED BULLET CAMERA:

FEATURES

Compact design. Automatic tone reproduction. 2D Noise reduction employed. Internal lock and line lock selectable. Custom template supplied.	CE, FCC, EL certified, a copy of the certification to be attached with the tender documents. Easy & flexible camera angle adjustment achieved by a new three hinge structure. iBLC to compensate for exposure levels in dark scene to improve subject visibility Electrical Day/Night function to switch to day or night mode depending on the light level. ATW [Automatic Tracing White] balance which automatically adjusts the camera's white balance to adapt to sudden changes in lightning conditions.
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LENSE

Focal length	3.5 mm to above focal fixed lenses, horizontal angle of view of 80 to 27.2
Horizontal viewing angle	80 degree to 27.2 degree
F-number	F1.2 (Wide end), F2.6 (Tele end)
Sensor/Image	1/3-type CCD/DIS/CMOS
Number of effective pixels	(HXV):570,000 pixels(752X582)
Minimum Object Distance	30 meter
Acceptable make	Dahua,Samsung,Honeywell,Hikvision,Sony,Panasonic or equivalent

CHARGE COUPLE DEVICE [CCD] FOR IR DOME & BULLET	
Horizontal resolution	Minimum 600 TV Lines High resolution for very high image quality
S/N ratio	More than 50 db (AGC Off)
Minimum illumination	Colour : 0.05 lx, B/W : 0.005 lx
High sensitivity	Color : 0.15 lx , B/W : 0.1 lx (F1.2, 50 IRE), Colour : 0.08 lx, B/W : 0.03 lx (F1.2, 30 IRE)
Video Output	VBS : 1.0V p-p
Signal System	PAL Standard
Synchronization	Internal / AC line lock selectable
Gain Control	Auto (on/off)
White balance	ATW (2000K to 10000k), ATW PRO (2500K TO 6000K)
Power Requirement	AC 24V / DC12V [10%]
Power Consumption	Max 3.6 w
Operating temperature	-10 degree C to + 50 degree C
Storage Temperature	-40 degree C to +60 degree C
Operating humidity	20% to 80%

EIGHT/SIXTEEN CHANNEL DVR

UL,CE,FCC,EL certified, a copy of the certification to be attached with the tender documents.	
IU case	H.264 codec main profile
Wd1 real time recording	4/8/16-ch video & 4/8/16-ch audio input
HDD 500 GB	1 VGA & Dual monitor CVBS output
2* USB 2.0	Easy backup method-USB devices including USB,CD-RW/DVD & network download
Acceptable make	Dahua,Samsung,Honeywell,Hikvision,Sony,Panasonic or Equivalent

Security Monitor :

Make	LG/Samsung or equivalent
System	VGA

Cable (CCTV Surveillance System)

Make	Polycab,Finolex or Equivalent in flexible PVC, Steel(outdoor) Conduit Pipe

Steel Cabinet:

Steel Box for keeping DVR system with dual key Godrej lock.

Maintenance:

Annual Maintenance Contract [AMC] for 3 years from the date of expiry of the standard defect liability/warranty period of 3 year [from the date of successful commissioning of the security system]. The AMC charges, however, will include service charges only, and will exclude cost of the spare parts required for replacement. Yearly contract amount will be paid on half yearly basis.

UPCB Branch wise requirement

Sr No	Name of Branch	Verifocal IR Dome	IR Bullet out door	DVR 8 Channel	DVR 16 Channel	HDD	Wiring	LCD
1	*Main Branch Lucknow	9	3	-	1	2 TB	300	1
2	*Vidhan Shbha Marg Br. Lucknow	8	3	-	1	2 TB	300	1
3	Naka Hindola Br. Lucknow	4	1	1	-	1TB	150	1
4	NiralaNagar Br.Lucknow	4	1	1	-	1TB	150	1
5	Nadan Mahal Rd.Br.Lucknow	4	1	1	-	1TB	150	1
6	J.N.D.College Br Lucknow	4	1	1	-	1TB	150	1
7	*AlambaghBr. Lucknow	6	2	-	1	1TB	150	1

8	Talkatora Br. Lucknow	4	1	1	-	1TB	150	1
9	Aliganj Br. Lucknow	4	1	1	--	1TB	150	1
10	Ram SagarMishara Nagar Br.Lucknow	4	1	1	-	1TB	150	1
11	Aminabad Br.Lucknow	4	1	1	-	1TB	150	1
12	Sadar Br.Lucknow	4	1	1	-	1TB	150	1
13	Naveen market,Br Kanpur	4	1	1	-	1TB	150	1
14	DAV College Br. Kanpur	4	1	1	-	1TB	150	1
15	Sarvodaya Nagar Br Kanpur	4	1	1	-	1TB	150	1
16	Crist Church Br. Kanpur	4	1	1	-	1TB	150	1
17	Govind Nagar Br. Kanpur	4	1	1	-	1TB	150	1
18	Motijheel Br.Kanpur	4	1	1	-	1TB	150	1
19	Birhana Rd. Br. Kanpur	4	1	1	-	1TB	150	1
20	Agra Br. Agra	4	1	1	-	1TB	150	1
21	Bareilly Br Bareilly	4	1	1	-	1TB	150	1
22	Faizabad Br. Faizabad	4	1	1	-	1TB	150	1
23	Sitapur Br. Sitapur	4	1	1	-	1TB	150	1
24	Sathiaon Br.Azamgarh	4	1	1	-	1TB	150	1
25	Ghaziabad Br. Ghaziabad	4	1	1	-	1TB	150	1
26	Varanasi Br. Varanasi	4	1	1	-	1TB	150	1
27	Gonda Br. Gonda	4	1	1	-	1TB	150	1
28	H.O.	2	2	1	-	1TB	150	1

- Branches equipped with ATM,1 verifocal IR Dome will be installed inside the ATM room.